



MEETING MINUTES

Notice of Public Meeting

Louisa-Muscatine Community School District
Administration Board Room
14478 170th Street
Letts, IA 52754
Ph: (319) 726-3541/Fax: (319) 726-3334
Anthony Ryan, Superintendent
tryan@lmcsd.org

David Janzen
High School Princ.
(319) 726-3421

Aimee Wedeking
Elementary Princ.
(319) 726-3634

Amy Lantigua
Director of Instruction
& Special Education
Services
(319) 726-3421

LeAnn Gillespie
Business Manager
(319) 726-3541

TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the Louisa-Muscatine Community School District will conduct a Regular School Board meeting at the District Office in Letts, Iowa on Monday, October 19, 2026 at 6:00pm.
At the meeting, the tentative agenda will be as follows:

Attendance

Voting Members

Matt McCleary, President
Bryce Hoben
Scott Wilson, Vice President
Jeff Riggan
Stacie Ziegenhorn

Non-Voting Members

Tony Ryan, Superintendent

1. Call to order & Pledge of Allegiance.

The President, Matt McCleary, called the meeting to order and led the Pledge of Allegiance. The meeting started at 6:00 pm.

2. Approval of Agenda.

President Matt McCleary, stated that there were no changes or deletions to the agenda and asked for a motion to approve the agenda, a second, any discussion? Asked for a vote and then announced the results.

Motion made by: Jeff Riggan

Motion seconded by: Bryce Hoben

Voting results: Unanimously Approved

3. Community Forum.

President Matt McCleary, read the statement for addressing the board and asked if anyone was present to speak to an item not on the agenda. No one spoke.

A. Recognition of Student Achievement.

We had two elementary students in attendance to receive recognition for their award of scoring in the top two percent in Math on the ISASP testing. This is a national award and merits School Board recognition. The medals are from National Math Stars. School board members took pictures with both students in celebration of their achievement and recognition.

Based on recent Iowa Statewide Assessment of Student Progress results, Boyden Lents and Theodore Maxson have been identified by our school as mathematically extraordinary and are being nominated for the National Math Stars program.

National Math Stars is a free, 10-year program (run by an outside non-profit) that supports exceptional young mathematicians with:

- Expert mentorship and advanced math courses
- Financial support for enrichment opportunities (e.g., STEM summer camps)
- Family advising to help you navigate your child's academic journey
- Community gatherings with other mathematically extraordinary students and their families

4. Consent Agenda.

A. Minutes, Bills, & Financial Reports.

The consent agenda consists of the minutes of the September 21st regular meeting & September 28th special meeting, the bills for approval, and the September financial reports. The President, Matt McCleary, asked for a motion to approve the consent agenda as presented, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Jeff Riggan

Motion seconded by: Bryce Hoben

Voting results: Unanimously Approved

B. Approval of Inter-Agency Contracts.

None for this meeting.

C. Approval of Inter-Fund Transfers.

None for this meeting.

5. Reports.

A. Administrators.

a. Superintendent, Tony Ryan

Superintendent, Tony Ryan, gave his report stating that the October 1st head count for student enrollment is a decline of 15 students from the 2025-2026 school year. Reminder: the process now

includes a second head count on January 15th. The end of the first quarter is this Friday, October 23rd. There is no school for students on Monday, October 26th due to staff professional development. The HVAC quotes for the FCCLA room are in the process of being accepted. We are looking at installing a mini-split to address the needs. I want to thank my administrative teammates for their hard work and dedication. October is National Principal Month. The work of our Curriculum Director, Principals, and SAMs is one of commitment and dedication to our students and staff. October is typically a very busy month in education.

b. Elementary Principal, Aimee Wedeking

Mrs. Wedeking gave her report for the month of October. Last week the elementary school had parent teacher conferences. The office staff reached out to families that did not sign up or missed their time slot. For students that didn't score as well on fall testing, information was given to help students be successful. We are near the end of the first quarter. Assertive discipline and Falcon Ticket data will be shared at the November Board meeting. Trustworthiness is the theme for the month of October. There will be a Character Counts assembly on October 22nd. Perfect attendance and students nominated for strong character will be recognized. The elementary students have reached 10K Falcon tickets and earned movie time this week. She thanked the local fire departments for coming on October 7th for lunch. The kids loved having them (the first graders love the fire truck rides). She thanked Earnest Insurance Agency for donating fire hats each year that the students enjoy getting their lunch in. There have been some fall field trips with some experiences through our partnership with the Louisa County Conservation staff and the preschool students took a trip to Mariet's Farm. She also presented enrollment numbers for the EL building: 418 with 122 (29%) open enrolled.

c. JH/HS Principal, David Janzen

Mr. Janzen reported on attendance, behavior, at risk and good conduct violations for the junior and senior high school. He mentioned that the Halloween Carnival was canceled due to low response for volunteers. Tuesday, October 20th, is Milder day as remembrance to be kind and care for one another. The staff was asked to wear royal blue in honor of Mike Milder. Theresa Putnam Genz, College and Career Counselor, made kindness bingo cards for the high school teachers to pass out in homeroom. Students are encouraged to do nice things during the week to earn a Bingo where they receive candy as a reward. Mr Janzen also stated that October 26th will be an in-service day reviewing Formative/Summative Data and AI. He will provide conference attendance information for the November Board meeting.

d. Curriculum Director, Amy Lantigua

Mrs. Lantigua is already in the process of selecting reading curriculum for the elementary for the FY28 academic year. The sample reading materials were determined to be high quality and in compliance by the Department of Education. FASTBridge Testing was concluded and teachers were trained to read reports and analyze the data the testing provided. The data helps identify students who are not meeting benchmarks set for each grade level. Intervention groups are helping those that need additional assistance during FLIGHT time. She mentioned that teachers will have professional development on Monday, October 26th. Elementary teachers will participate in training about writing provided by Jana Hosek and learn about new Standards for Social Studies by Aaron Maurer. There will be district wide training regarding Special Education and Secondary teachers will learn about AI with Aaron Maurer and work on Standards/Unit/Assessment with Kamie Montoya. She is working on Program review at the secondary building where the teacher rosters are studied and a measurement is determined based on the District Developed Special Education Delivery Plan and it is determined how much of a percentage each teacher is providing. This goal of this process is to determine equitable rosters. Amanda Whaley and Kayla Werner are helping with this review and the group will make adjustments as needed.

e. Activities Director, Ken Spielbauer

Ken Spielbauer's report was presented. Ken was not in attendance due to Athletic Director duties. His report stated that Louisa-Muscatine CSD hosted the SEISC Cross Country meet on Tuesday, October 13th. We could not use the Cedar Crest Golf course due to the amount of rain we have had recently. Instead the meet was held at Hillcrest Academy's course. The meet went very well thanks to the help of 15 volunteers from L&M. Oscar Cline finished in second place and Fiona Cline finished in 5th. Our FFA students earned gold for soil judging at districts. The students are raising 100 tilapia in the greenhouse and currently have 15,000 bees in their hives. The students also cleaned up the outdoor classroom.

B. Board Report.

There was no Board report.

6. Old Business.

A. Discussion and Update of Authorizing the Architect to Submit Initial Plans/Drawings to be reviewed by the Iowa Department of Inspections, Appeals and Licensing After Review of Inspection Report of Old Bus Garage.

We have not yet received an estimate from the architect.

B. Discussion of IASB Annual Convention and Approval of Delegate.

Tony asked that a vote be taken to approve Matt McCleary as the Delegate to attend the Delegate Assembly at BoardCon in November. The President, Matt McCleary, asked for a motion to approve the Delegate, asked for a second, any discussion? Asked for a vote and then announced the results.

Motion made by: Scott Wilson

Motion seconded by: Bryce Hoben

▮ **Voting results:** Unanimously Approved

C. Approval of IASB Annual Legislative Priorities.

We need to select our legislative priorities to upload to the IASB data. After discussing, the President, Matt McCleary, asked for a motion to approve the top 5 legislative priorities for IASB data, asked for a second, discussion? Asked for a vote and announced the results. Scott Wilson made a motion for the following priorities:

School Funding

Health Insurance - effective use of taxpayer dollars

Bond Issues

Private School Choice - level playing field

Student Achievement

Motion made by: Scott Wilson

Motion seconded by: Jeff Riggan

▮ **Voting results:** Unanimously Approved

7. New Business.

A. June 30th Treasurer's Balance (Report)

The information below is from LeAnn's reports.

In compliance with Iowa Code 279.33 (below) I have included a copy of each bank account's June 30th balance and reconciliation.

WSB Money Market Account	\$344,782.16
WSB Checking Account	\$302,806.57
WSB Insured Cash Sweep Account	\$4,803,032.42
WSB Activity Fund	\$87,337.61
WSB Vending Machine	\$5,724.65

If you have any questions, please contact me.

279.33 ANNUAL SETTLEMENTS.

At a regular or special meeting held on or after August 31 and prior to the organizational meeting held after the regular school election, the board of each school corporation shall meet, examine the books of and settle with the secretary and treasurer for the year ending on the preceding June 30, and transact other business as necessary. The treasurer at the time of settlement shall furnish the board with a statement from each depository showing the balance then on deposit in the depository. If the secretary or treasurer fails to make proper reports for the settlement, the board shall take action to obtain the balance information. The President, Matt McCleary, asked for a motion to approve the June 30th Treasurer's Balance Report, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Scott Wilson

Motion seconded by: Stacie Ziegenhorn

▮ **Voting results:** Unanimously Approved

B. Discussion and Approval of the Certified Annual Report (CAR).

The President, Matt McCleary, asked for a motion to approve the Certified Annual Report (CAR), asked for a second, discussion? Asked for a vote and announced the results.

Motion made by: Bryce Hoben

Motion seconded by: Stacie Ziegenhorn

▮ **Voting results:** Unanimously Approved

C. Discussion and Approval of the Annual Special Education Supplement Report and Request for Allowable Growth and Supplemental Aid for Negative Special Education Balance (Special Education Budgetary Report).

As superintendent, I am recommending requesting additional allowable growth and supplemental aid for a 2025-2026 negative special education balance in the amount of \$231,102.43.

Recommendation is for approval. The President, Matt McCleary, asked for a motion to approve administration authority to request additional allowable growth and supplemental aid from the SBRC and to attend such meetings as may be necessary to accomplish the same. Asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Scott Wilson

▮ **Voting results:** Unanimously Approved

D. Discussion and Approval of the Annual Transportation Report (ATR).

The annual Transportation Report balance sheet is attached for approval. This is an annual action item. It is recommended to approve the fiscal sheets. The President, Matt McCleary, asked for a motion to approve the Annual Transportation Report (ATR), asked for a second, discussion? Asked for a vote and announced the results.

Motion made by: Bryce Hoben

Motion seconded by: Scott Wilson

Voting results: Unanimously Approved

E. Discussion on SBRC Committee Communications and Requirements.

The SBRC met on October 7th. L&M CSD's late reports (CAR, SES, ATR) were accepted. L&M CSD has been notified that it has to appear before the SBRC meeting on Dec. 15th. A plan will be designed and presented for L&M CSD approval before it is presented to the SBRC on Dec. 15th.

F. Discussion on Certified Enrollment Reports (October 1, 2026 and January 15, 2027).

The new approach for certified enrollment funding with two count dates (Oct. 1 & Jan. 15) begins this school year. The average of the two count dates will be used for the 2027-2028 school year funding. December graduates will not be counted on the January 15th headcount date.

The October 1 certified enrollment report is attached for review. The enrollment number has declined by 15 students this year. Roughly -\$125,000. This will be reflected in the FY28 budgeting cycle.

At the November board meeting, it is planned to have a breakdown of the FY26 UAB, expenditures/granted "whole" authority, and a summary of how they relate to each other for budgeting decisions. Remember, our spending authority (permission to spend amount) is what we focus on with regard to spending parameters. The authority is determined by enrollment count and SSA, and regulated by the SBRC.

G. Approval of First Reading Policy Primer #34 Vol. #3 & #4: (102, 102E1, 102E2, 102E3, 102E4, 102E5, 102E6, 710.01R1, 710.01E1, 710.01E2, 203, 206.03, 206.04, 701.02, 701.03, 705.01, 705.01R1, 705.01R2, 705.04, 705.05, 706.04, 707.01, 708, 712).

The following are policy updates per IASB.

Vol. #3:

102 – Equal Educational Opportunity, 102-R1 – Equal Educational Opportunity - Grievance Procedure,
102-E1 – Equal Educational Opportunity Annual Notice of Nondiscrimination
102-E2 – Equal Educational Opportunity Continuous Notice of Nondiscrimination
102-E3 – Equal Educational Opportunity Notice of Section 504 Student and Parental Rights
102-E4 – Equal Educational Opportunity Discrimination Complaint Form
102-E5 – Equal Educational Opportunity Witness Disclosure Form
102-E6 – Equal Educational Opportunity Disposition of Complaint Form
710.01-R1 – School Nutrition Program Civil Rights Complaints Procedures
710.01-E1 – School Nutrition Program Notice of Nondiscrimination
710.01E2 – School Nutrition Program Civil Rights Complaint Form

Vol. #4

203 – Board of Directors' Conflict of Interest
206.03 – Secretary or Secretary-Treasurer (I, II)
206.04 – Treasurer

701.02 – Transfer of Funds
 701.03 – Financial Records
 701.05 – Fiscal Management
 704.02 – Debt Management
 704.03 – Investments
 705.01 – Purchasing – Bidding
 705.01-R(1) – Purchasing – Bidding – Suspension and Debarment of Vendors and Contractors
 Procedure Regulation
 705.01-R(2) – Purchasing – Bidding – Using Federal Funds in Procurement Contracts Regulation
 705.04 – Expenditures for a Public Purpose
 NEW 705.05 – Federal Awards Compliance
 NEW 706.04 – Time and Effort Reporting
 707.01 – Presentation and Publication of Financial Information
 708 – Care, Maintenance and Disposal of School District Records
 712 – Technology and Data Security

The President, Matt McCleary, asked for a motion to approve the First Reading of Policy Primer #34 Vol. #3 & #4 (102, 102E1, 102E2, 102E3, 102E4, 102E5, 102E6, 710.01R1, 710.01E1, 710.01E2, 203, 206.03, 206.04, 701.02, 701.03, 705.01, 705.01R1, 705.01R2, 705.04, 705.05, 706.04, 707.01, 708, 712), asked for a second, discussion? Asked for a vote and announced the results.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Jeff Riggan

▮ **Voting results:** Unanimously Approved

H. First Reading of Policy 503.11, 503.11-R(1), 701.05, & 701.05R(1).

It is recommended to approve the first reading of the listed policies. These policies are being reviewed and updated for the annual Desk Audit with the Department of Education. Policy 701.05R(1) is a new policy for L&M CSD. It will align with the existing L&M policy 701.05. Policy 701.05R(1) is required for the Desk Audit.

I. Approval of First, Second, & Final Reading of Policy 106: Title IX-Discrimination and Harassment Based on Sex Prohibited

The only change to this policy is to update the staff member's name appointed to the position. Amy Underbakke is currently listed as the District's designated Title Coordinator. It needs to be Amy Lantigua. The President, Matt McCleary, asked for a motion to approve changing this policy to reflect the correct staff member's name to Amy Lantigua as the District's designated Title Coordinator, asked for a second, discussion? Asked for a vote and announced the results.

Motion made by: Jeff Riggan

Motion seconded by: Scott Wilson

▮ **Voting results:** Unanimously Approved

J. Discussion of Cell Phone Student Acceptable Use Policy and Administrative Rules.

The cell phone board policy and student handbook language are enclosed for review. The two do not align in practice. We need to revisit this topic and determine how to align the two. I would also ask that we discuss in detail the current practices, realities of implementation, and expectations for all students and all staff. Some students are hiding their phones on themselves personally. I believe we need to speak

candidly about the partnerships with school and home, as phones are proving to be addictive for all ages of human beings. Also, sometimes cell phones are tied to medical supports for such things as diabetes and hearing aids. Physicians are beginning to freely sign off on letters of recommendations for cell phones in classrooms. After discussion, Bryce Hoben suggested that we update our handbook to match Board policy.

K. Discussion on Employee Benefits System (EBS) Transition to Fully Self Funded Health Insurance (Begin date January 01, 2027).

I wanted to bring this topic to the attention of the school board. A few months back I had mentioned that there is discussion about this transition. The EBS consortium voted and this is the direction our health insurance coverage is headed. The begin date is January 1, 2027. I originally voiced concern over the UHC involvement, but Russ has assured me that we are only using the network of UHC and we shouldn't have problems. My past experience with UHC is poor. Again, I have been reassured that UHC will only be part of the managing of claims and services. Below is a message I received from Russ.

1. The insurance company starting 1/1 is IEBP. UMR is the TPA not our "insurance company" IEBP – The group including LMCS D is the "insurance company".
2. UMR is not UHC- it is owned by UHC but we are only using UHC to access their network for doctors and hospitals not their plan designs, or management. UMR will pay the claims matching 100% the plan designs we have in place today.

We will have the UMR concierge service that will be enhanced customer service to all our members with any issues. Making appointments, understanding billings, paying claims etc.

I know the United Healthcare of the River Valley- old John Deere plans were not "user friendly". All I can emphasize is that we aren't using UHC for anything but the network and processing the claims.

Greg can address how it worked for his employees and any issues they had with payments and or access. As I stated in our meeting our access is expanding to national footprint. You want to go to Mayo- just go. You want to go to MD Anderson in Houston or Cleveland Clinic you can go. You don't need referrals and or permissions. As always call me personally with any questions.

L. Iowa Education Benefits Program Membership and Adoption Agreement

This is an existing agreement. We need to approve the updated language. Again, we are already a member. The President, Matt McCleary asked for a motion to approve the updated language in the IEBP Membership and Adoption Agreement, asked for a second, discussion? Asked for a vote and announced the results.

Motion made by: Scott Wilson

Motion seconded by: Stacie Ziegenhorn

Voting results: Unanimously Approved

M. Approval of Resolution to Consider Proposal to Continue Participation in the Instructional Support Program. (Roll Call)

The Instructional Support Levy (ISL) is an important levy in our budgeting process. It has to be renewed every five years. The current ISL expires FY28. I want to get ahead of this renewal and make sure we have time for adjustments if the Department of Management indicates that we have any processing issues. I want to make sure we have a proper window of opportunity for adjustments. Again, we currently have this in place and it is necessary. Supt Ryan recommended to approve the Resolution and move forward in the renewal process. The President, Matt McCleary, asked for a motion to approve the Resolution to Consider Proposal to Continue Participation in the Instructional Support Program, asked for second,

discussion? Asked for a Roll call vote.

Motion made by: Scott Wilson

Motion seconded by: Bryce Hoben

Voting results: Unanimously approved

Yes: Matt McCleary

Yes: Bryce Hoben

Yes: Scott Wilson

Yes: Jeff Riggan

Yes: Stacie Ziegenhorn

8. Personnel.

A. Resignations

There are no resignations for this meeting.

B. Hires

Note: There are no hires for this meeting.

C. Volunteers

Note: Recommendation is to approve the following volunteers:

- Greg Hargrave: Wrestling pending completion of all requirements
- Kara Rohlf: Wrestling

The President, Matt McCleary, asked for a motion to accept the volunteers, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Jeff Riggan

Voting results: Unanimously Approved

D. Current Openings

- Wrestling Cheer Coach
- JH Girls Wrestling Coach
- Busy Hands Childcare Coordinator
- Industrial Arts Teacher and Shop Club Advisor-Second Semester

9. Informational

A. Safety Group Insurance Program Dividend

B. Update on Meal Accounts

Student & Staff Negative Balance as of 8/24/2026
-\$54,866.61

Student & Staff Negative Balance as of 10/16/2026
-\$35,866.61

Scott Wilson stated that he would love to see month over month balances

C. Other

10. Future Agenda Items.

There were none for this meeting.

11. Adjournment.

The President, Matt McCleary, asked for a motion to adjourn, asked for a second, discussion? Asked for a vote, and then announced the results.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Matt McCleary

Voting results: Unanimously Approved