MEETING MINUTES

Notice of Public Meeting

Louisa-Muscatine Community School District
Administration Board Room
14478 170th Street
Letts, IA 52754
Ph: (319) 726-3541/Fax: (319) 726-3334
Anthony Ryan, Superintendent
tryan@lmcsd.org

David Janzen High School Princ. (319) 726-3421	Aimee Wedeking Elementary Princ. (319) 726-3634	Amy Lantigua Director of Instruction & Special Education Services (319) 726-3421	LeAnn Gillespie Business Manager (319) 726-3541

TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the Louisa-Muscatine Community School District will conduct a Regular School Board meeting at the District Office in Letts, Iowa on Monday, July 20, 2026 at 6:00pm.
At the meeting, the tentative agenda will be as follows:

Attendance

Voting Members
Matt McCleary, President
Bryce Hoben
Scott Wilson, Vice President
Jeff Riggan
Stacie Ziegenhorn

Non-Voting Members
Tony Ryan, Superintendent

1. Call to order & Pledge of Allegiance.

President, Matt McCleary, called the meeting to order and led the Pledge of Allegiance. The meeting started at 6:00 pm.

2. Approval of Agenda.

President, Matt McCleary, stated that there are no changes or deletions to the agenda and asked for a motion to approve the agenda, a second, any discussion? Asked for a vote and then announced the results.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

3. Community Forum.

President Matt McCleary asked if anyone was present to speak to an item not on the agenda. Barb Thompson, 338 Cemetery Lane, Apt B, Wapello, IA 52653 was concerned that she could not find Board meeting minutes on the school website.

4. Consent Agenda.

A. Minutes, Bills, & Financial Reports.

The consent agenda consists of the minutes of the 6/15/26 regular meeting, the bills for approval, and the June financial reports.
President, Matt McCleary, asked for a motion to approve the consent agenda as presented, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved

B. Approval of Inter-Agency Contracts.

None for this meeting.

C. Approval of Inter-Fund Transfers.

None for this meeting.

5. Reports.

A. Administrators.

a. Superintendent, Tony Ryan

See enclosed report.   No reports are expected from the administrators for the July board meeting.

b. Elementary Principal, Aimee Wedeking

c. JH/HS Principal, David Janzen

d. Curriculum Director, Amy Lantigua

e. Activities Director, Ken Spielbauer

Ken will be available to answer questions about the new 8th grade participation topic and the process that will be used to make decisions. This process will be a process that involves both the head coach and administrator prior to final authorization.

B. Board Report.

There was no Board Report.

6. Old Business.

A. Discussion of Weight Room Plans and State Fire Marshall Guidance.

This topic is listed for continued conversation about the weight room and possible changes/transitions. Kirk contacted the State Fire Marshall/Inspector and the response is below in the next paragraph.

Hello Kirk,

Thank you for reaching out. Since converting the bus barn into a weight room constitutes a change in occupancy and use, plans will need to be submitted to the state for approval.

You can submit these plans through the State website at: https://dial.iowa.gov/licenses/building/plan-review. The website also provides contact information should you have specific questions regarding the requirements for the planning process. Please note that separate plans must be submitted for fire alarm or sprinkler systems, if applicable. Those plans are submitted by the licensed contractor or engineer associated with the work.

The items you mentioned—fire monitoring, strobes, pull stations, emergency lights, additional exit doors, and fire extinguishers—are all correct requirements for this type of change in use.

President, Matt McCleary, asked for discussion of the topic.

B. Discussion on 5 Year Facility Plan.

The 5 Year Facility Plan is on the agenda for continued conversation. Supt. Ryan recommends prioritizing possible projects for summer 2027.
President, Matt McCleary, asked *for discussion of the topic.* Scott Wilson wanted to look at covering costs for the old bus barn in order to use it for a weight room. Matt McCleary wanted to look more closely at the 5-year plan once costs for summer 2026 were recorded, such as the completion of the high school parking lot.

C. Approval of Elementary & Secondary Handbook Changes

Student handbooks have been updated. Highlights and a narrative sheet are attached for a quick reference of any changes. There was a concerted effort to align and label the handbook language to mirror existing School Board Policies. Mr. Ryan recommendationed to approve the handbooks, as presented. *President, Matt McCleary, asked for a motion to approve the updates for the student handbooks for the 2026-2027 school year* as presented, asked *for a second, discussion? Asked for a vote and then announced the results.* Scott Wilson made the motion to approve the Elementary handbook as presented. A special board meeting was scheduled for 8/3/2026 at 5:00 pm to further discuss the secondary handbook changes.

Motion made by: Scott Wilson

Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

D. Approval of Agreement with EICC

This was a tabled item from the last board meeting.

Mr. Ryan recommended to approve the agreement with EICC for Practicum Students as outlined in the attached memorandum of agreement.
(Enclosure follows).

President, Matt McCleary, asked for a motion to approve agreement with EICC for Practicum Students as outlined in the attached memorandum of agreement, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

E. Discussion of Board Committee Updates.

An update from Kirk was provided by Mr. Ryan. A new asphalt parking lot was installed. The painters will stripe the parking lot midweek next week. We are not to travel on the asphalt until the painting is done. There was an additional bill of $9,932.50 for the additional 290 SY for the asphalt near the new concrete, as it was not part of the original bid/quote.

The concrete for the dumpsters is installed, as well. The dumpsters were placed, and a privacy fence will be installed.

There was discussion about the plastic caps at the top of the fence around the track and paint for the high school cafeteria.

7. New Business.

A. Approval of Literature for English Curriculum.

Dr. Peterson and the English department presented options for literature books. Review of the three books occurred by the department and are presented for consideration. The English department is requesting one of the three choices be selected for approval. President, Matt McCleary, *asked for a motion to approve one of the three literature books presented for consideration, asked for a second, discussion? Asked for a vote and then announced the results.* Scott Wilson made a motion to approve Miss *Peregrine's Home for Peculiar Children* by Ransom Riggs, 2011. Amy Lantigua, Curriculum Director, asked for some guidance on choosing new literature books because 30 books were reviewed for 1 approval. Bailie Ramer added that guidance would be good since we will need to choose something new again in two years. Scott Wilson did not want to approve literature with repeated profanity.

Motion made by: Scott Wilson

Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved

B. Discussion on IPIB Training.

This topic is listed for the board to discuss. This is the training that is necessary for all board members, per legislation. The board members completed attend this training at the Annual IASB Convention last November. Mr. Ryan is currently researching if there are certificates and he will try to have copies for each board member. *President, Matt McCleary, asked for discussion of the topic.* Matt asked the Board if they would be opposed to a review of the information.

C. Discussion and Approval of Legislative Updates (Summary) & First Reading of Policy Primer 2026 Legislative Updates.

This is a first reading of policy updates within the Policy Primer reflecting the 2026 Legislative Session. There is a lot of detail in the updates. Some of the high impact changes are...

- SF 2218 - EVerify. We already do this,
- SF2428 - Student Behavior/Classroom Removal,
- HF 2591 - 8th Grade Participation in High School Athletics/Sports.

President, Matt McCleary, asked for a motion to approve the first reading of the policy updates from IASB Policy Primer as presented, *ask for a second, discussion? Asked for a vote and then announced the results.*
Scott Wilson made the motion to accept everything but 504.06 - HF 2591 - 8th Grade Participation in High School Athletics/Sports. He had concerns about the safety of the 8th grade athletes if they were to move up in a sport and thought that this would hurt our athletic programs in the long run.

Motion made by: Scott Wilson

Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

D. Discussion and Approval of First Reading of Policy 504.06 (HF2591 8th Grade Athletic Eligibility in HS Sports).

The policy was discussed and updates were provided to the IASB sample policy. After discussion a vote on the first reading took place.

President, Matt McCleary, asked for a motion to approve the updates for the first reading of policy 504.06 (HF2591) and related Reference Policies as presented with updates, *ask for a second, discussion? Asked for a vote and then announced the results.*

Motion made by: Scott Wilson
Motion seconded by: Jeff Riggan

> ***Voting results:***
> No: Matt McCleary
> Yes: Bryce Hoben
> Yes: Scott Wilson
> Yes: Jeff Riggan
> No: Stacie Ziegenhorn

E. Approval of Homecoming DJ

This contract is for the Homecoming dance. Mr. Ryan recommended to approve the contract.

(Enclosure follows).

President, Matt McCleary, asked for a motion to approve the homecoming DJ as presented, *asked for a second, discussion? Asked for a vote and then announced the results.*

Motion made by: Stacie Ziegenhorn
Motion seconded by: Jeff Riggan

> ***Voting results:*** Unanimously Approved

F. Approval of Athletic Uniform Purchase.

Mr. Spielbauer recommended the purchase of new uniforms.
President, Matt McCleary, asked for a motion to approve the request to purchase athletic uniforms, as presented, *asked for a second, discussion? Asked for a vote and then announced the results.*

Motion made by: Jeff Riggan
Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

G. Discussion and Approval of Teacher Contract Adjustment.

President, Matt McCleary, *asked for a motion to approve the movement of the employee to correct the year of service, asked for a second, discussion? Asked for a vote and then announced the results.*
Scott Wilson made the motion to approve the movement of the employee to correct the year of service with no back pay, only if the LMEA is in agreement.

Motion made by: Scott Wilson
Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

H. Approval of Technology Purchase.

Mr. Lantigua is requested to upgrade some technology boards at a cost of $15,920.49. Mr. Ryan recommended approving this purchase using SAVE funding. *President, Matt McCleary, asked for a motion to approve the recommendation for the purchase of technology updates* as presented, *asked for a second, discussion? Asked for a vote and then announced the results.*

Motion made by: Stacie Ziegenhorn
Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved

8. Personnel.

A. Resignations

Recommendation

Note: Recommendation is to approve the following resignations:

- Christine Romero, paraeducator - secondary

President, Matt McCleary, asked for a motion to accept the resignations, as presented, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Jeff Riggan
Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

B. Hires

Note: Recommendation is to approve the following hires:

- Mikayla Cardenas - Social Worker (High School Counselor Position) - $50,000
- Bailey Donovan - Asst Varsity Football Coach - $3354 (10% Schedule B) Pending

background check, reference and licensure renewal.

- Contract Renewal for Superintendent, Anthony Ryan

President, Matt McCleary, asked for a motion to accept the hires, asked for a second, discussion? Asked for a vote and then announced the results.

Motion made by: Jeff Riggan

Motion seconded by: Stacie Ziegenhorn

> ***Voting results:*** Unanimously Approved

C. Current Openings

- JH Head Football Coach
- Assistant Varsity Football Coach
- Dance Team Coach
- HS Girls Head Basketball Coach
- JH/HS Special Education Teacher (Strat I, Strat II Preferred)—Signing Bonus
- JH/HS School Counselor
- Secondary School Social Worker
- Industrial Technology Teacher & Shop Club Advisor

9. Informational

A. Other

10. Future Agenda Items.

11. Adjournment.

President, Matt McCleary, asked for a motion to adjourn, asked for a second, discussion? Asked for a vote, and then announced the results. The meeting ended at 8:10 pm.

Motion made by: Stacie Ziegenhorn

Motion seconded by: Bryce Hoben

> ***Voting results:*** Unanimously Approved