



## MEETING MINUTES

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### Notice of Public Meeting

**Louisa-Muscatine Community School District**  
*Administration Board Room*  
14478 170th Street  
Letts, IA 52754  
Ph: (319) 726-3541/Fax: (319) 726-3334  
Anthony Ryan, Superintendent  
tryan@lmcasd.org

David Janzen High School Princ. (319) 726-3421	Aimee Wedeking Elementary Princ. (319) 726-3634	Amy Lantigua Director of Instruction (319) 726-3421	LeAnn Gillespie Business Manager (319) 726-3541
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### TENTATIVE AGENDA

#### **NOTICE OF REGULAR BOARD MEETING**

You are hereby notified that the Board of Education of the Louisa-Muscatine Community School District will conduct a Regular School Board meeting at the District Office in Letts, Iowa on Monday, April 20, 2026 at 6:15pm.

At the meeting, the tentative agenda will be as follows:

#### **Attendance**

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##### **Voting Members**

Matt McCleary, President  
Bryce Hoben  
Scott Wilson, Vice President  
Jeff Riggan  
Stacie Ziegenhorn

##### **Non-Voting Members**

Tony Ryan, Superintendent

#### **1. Call to order & Pledge of Allegiance.**

President, Matt McCleary, called the meeting to order at 6:05 pm and led the Pledge of Allegiance.

## 2. Approval of Agenda.

President, Matt McCleary, stated that there were no changes or deletions to the agenda and asked for a motion to approve the agenda, a second, any discussion?

**Motion made by:** Jeff Riggan

**Motion seconded by:** Stacie Ziegenhorn

| **Voting results:** Unanimously Approved

## 3. Community Forum.

No one spoke during Community Forum.

## 4. Consent Agenda.

President, Matt McCleary, asked for a motion to approve the consent agenda as presented.

**Motion made by:** Scott Wilson

**Motion seconded by:** Jeff Riggan

| **Voting results:** Unanimously Approved

### A. Minutes, Bills, & Financial Reports.

### B. Approval of Inter-Agency Contracts.

There were two special education contracts to be signed by the President for Wilton CSD.

### C. Approval of Inter-Fund Transfers.

There were no Inter-Fund Transfers.

### D. Approval of Cooperative Agreement with College/University for Student Teachers.

There weren't any cooperative agreements to be approved.

## 5. Reports.

### A. Administrators.

#### a. Superintendent, Tony Ryan

Superintendent, Tony Ryan, reported that the Falcon Day of Action was a success. He was recently nominated to fill the superintendent seat on the ISJIT Board. He may have some meetings in Des Moines to serve on the committee. There are still active bills in the legislative process. One bill that has been moved to the Governor for signature pertains to Senior Year Plus criteria which would require a student to take an in-house offered course before signing up for the same course online. There is still a bill sitting in one of the Chambers that states districts may charge parents for the tuition costs if the student

fails or drops a course. Mr. Ryan complimented Mr. Wolf, Mr. Liddle and the administration for the emergency response to weather on the evening that we hosted the junior high conference vocal concert. They were proactive with planning and ready for adjustments to weather alerts, which did occur. He thanked everyone involved to make that a successful response.

**b. Elementary Principal, Aimee Wedeking**

Aimee Wedeking reported that students were taking the ISASP tests. Mrs. Lantigua had done a lot of work that helped everything go smoothly. Preschool orientation will be held on April 24th and May 1st. We currently have 35 students signed up to attend next year. Students are working on Character Counts and to earn a Falcon Fun Day tentatively scheduled for May 20th. Thank you to the PTO for sponsoring inflatables. Titan, the elementary school therapy dog, has been a great addition. He is still getting used to his surroundings and routines but is doing great! The students can earn Titan Falcon Ticket prizes in order to read to Titan or take pictures with him. Mrs. Wedeking also reported on class sizes, Falcon tickets distributed, Academic/Attendance data, and Behavior/Discipline for the 3rd Quarter.

**c. JH/HS Principal, David Janzen**

High School Principal, David Janzen, reported on ISASP testing that will take place April 27th - 30th. He presented data in his report regarding attendance, referrals, and violations. He was happy with the students who were excited to help during the Falcon Day of Action on Friday April 17th. 183 students participated in Letts, Grandview and Fruitland. There were 23 sites including homes, community centers, churches, parks, cemeteries and State parks. The JH/HS BLT is collecting data in order to create a recommendation for the district for common grading practices for next year.

**d. Curriculum Director, Amy Lantigua**

Amy Lantigua reported that the ISASP testing went very smoothly at the elementary school last week with the help of many individuals. ACT test results arrived in report form this week. Students have been able to access their results since March 27th. Overall scores ranged from 12 to 26 with one student at 34, 36 being the highest. Professional development has concluded for the year. The elementary teachers finished a two year Science of Reading train and the secondary teachers finished another year of MTSS and Standards work. Under the direction of Mr. Ryan, the planning process for Professional development has already begun for next year. Next month, Amy will have samples of new Junior High Math and Social Studies curriculum. Amy is looking forward to her new role as Special Education Director next year. There will be student intervention team meetings, transition meetings for sixth graders and IEP annual meetings, re-evaluations and determination of service meetings.

**e. Activities Director, Ken Spielbauer**

Ken Spielbauer reported that we had over 200 junior high students in attendance at Louisa-Muscatine for the SEISC Vocal Festival on Tuesday, April 14th. The boys' and girls' Track and Golf teams are off to a great start! May will be a busy month for activities.

## **B. Board Report.**

There was nothing new for the Board Report.

## **6. New Business.**

### **A. Approval FY27 Annual Budget (Roll Call).**

Tony Ryan recommended to approve the FY27 Annual Budget, as presented.

**Motion made by:** Jeff Riggan

**Motion seconded by:** Stacie Ziegenhorn

**Voting results:** Unanimously approved

Yes: Matt McCleary

Yes: Bryce Hoben

Yes: Scott Wilson

Yes: Jeff Riggan

Yes: Stacie Ziegenhorn

### **B. Discussion and Approval on Cost Savings Updates, Processes, and Amount.**

### **C. Approval of Graduation List for 2026 Graduation.**

Attached below is a list of the 2026 graduating class members. Tony Ryan recommended to approve for graduation, pending successful completion of the requirements for graduation.

**Motion made by:** Jeff Riggan

**Motion seconded by:** Stacie Ziegenhorn

**Voting results:** Unanimously Approved

### **D. Approval of FY25 Auditor's Report.**

Tony Ryan recommended to approve the FY25 Auditor's Report, as presented.

**Motion made by:** Bryce Hoben

**Motion seconded by:** Stacie Ziegenhorn

**Voting results:** Unanimously Approved

President Matt McCleary suggested a 3 year plan for cost reduction.

### **E. Approval of Request to Discard Obsolete Equipment.**

Tony Ryan recommended to approve the disposal of eight unusable and outdated sewing machines in the FCLA audit of equipment. Tony Ryan corrected the number of sewing machines to 10.

*Matt McCleary asked for a motion to approve the disposal of sewing machines as presented, asked for a second, discussion?*

**Motion made by:** Jeff Riggan

**Motion seconded by:** Bryce Hoben

▮ **Voting results:** Unanimously Approved

### **F. Approval of Out of State Trips.**

Tony Ryan recommended to approve out of state travel for the following:

FCCLA Nationals - Summer trip 2026,  
BPA Nationals - Summer trip 2026,  
Puerto Rico trip - Summer 2027.

**Motion made by:** Stacie Ziegenhorn

**Motion seconded by:** Scott Wilson

▮ **Voting results:** Unanimously Approved

### **G. Approval of Technology Quotes.**

The technology committee met and Junior led the meetings. Below is a recommended approach to technology updates.

Tony Ryan recommended to approve the technology purchase as presented.

Apple: \$42,453.00 (96 kdg student iPads, 10 teacher computers, 1 Mac mini),  
Howard Tech Solutions: \$8,412.00 (6 staff laptops),  
ByteSpeed: \$16,275.00 (35 Chromebooks and supportive accessories/licenses)

*Matt McCleary asked for a motion to approve the technology purchases at a total cost of \$67,140.00 as presented, asked for a second, discussion?*

**Motion made by:** Jeff Riggan

**Motion seconded by:** Scott Wilson

▮ **Voting results:** Unanimously Approved

## H. Approval of Frontline Education Renewal

Tony Ryan recommended to approve the Frontline Education Renewal Quote at a yearly cost of \$6,250.85 as presented.

*Matt McCleary asked for a motion to approve the Frontline Education Renewal Quote at a yearly cost of \$6,250.85 as presented, asked for a second, discussion?*

**Motion made by:** Jeff Riggan

**Motion seconded by:** Bryce Hoben

**Voting results:** Unanimously Approved

## 7. Personnel.

### A. Approval of 26-27 Certified & Non-Certified Personnel Recommendations (Contract Non-Renewals)

Recommendations are as follows:

#### a. Approval of Superintendent's Recommendation of an Administrator Contract Modification Subject to Adjusted Salary for 2026-2027 School Year. (Roll Call)

Tony Ryan recommended to approve the presented administrator contract modification, as presented. The recommendation is based upon the Cost Savings Measures determined at a previous board meeting. The salary will be determined after FY27 negotiations is complete.

*Matt McCleary asked for a motion to approve the Administrator Contract Modification as presented, asked for a second, discussion.*

**Motion made by:** Scott Wilson

**Motion seconded by:** Jeff Riggan

**Voting results:** Unanimously approved

Yes: Matt McCleary

Yes: Bryce Hoben

Yes: Scott Wilson

Yes: Jeff Riggan

Yes: Stacie Ziegenhorn

#### b. Consideration and action on Superintendent's recommendation to terminate teacher contract due to staff reduction. (Roll Call)

There were no contracts to approve.

#### c. Approval of Superintendent's recommendation to terminate Letter of Assignment. (Roll

**Call)**

Superintendent Tony Ryan recommended to terminate the Letter of Assignment for Tanya Spitznogle as presented.

*Matt McCleary asked for a motion to approve the termination of the Letter of Assignment for Tanya Spitznogle as presented. asked for a second, discussion?*

**Motion made by:** Scott Wilson

**Motion seconded by:** Stacie Ziegenhorn

**Voting results:** Unanimously approved

Yes: Matt McCleary

Yes: Bryce Hoben

Yes: Scott Wilson

Yes: Jeff Riggan

Yes: Stacie Ziegenhorn

**d. Approval of Superintendent's recommendation to terminate Letter of Assignment. (Roll Call)**

Superintendent, Tony Ryan recommended to terminate the Letter of Assignment for Emily Yerington as presented.

*Matt McCleary asked for a motion to approve the Superintendent's recommendation to terminate the Letter of Assignment for Emily Yerington as presented, asked for a second, discussion?*

**Motion made by:** Scott Wilson

**Motion seconded by:** Jeff Riggan

**Voting results:** Unanimously approved

Yes: Matt McCleary

Yes: Bryce Hoben

Yes: Scott Wilson

Yes: Jeff Riggan

Yes: Stacie Ziegenhorn

**e. Approval of Superintendent's Recommendation to Terminate Contract of Non-Teaching Coach. (Roll Call)**

The following are current assignments for each of the second junior high coaching positions, other than junior high football. This aligns with the Cost Savings Measures plan.

J H Volleyball Asst - Katie Reeves

J H Baseball Asst - None assigned

J H Softball Asst. - None assigned

J H Girls Basketball Asst - None assigned

J H Boys Basketball Asst - None assigned

Tony Ryan recommended to approve to terminate the non-teaching coaching contract for Katie Reeves as presented.

*Matt McCleary asked for a motion to approve the Superintendent's recommendation to terminate the non-teaching coaching contract for Katie Reeves as presented, asked for a second, discussion?*

**Motion made by:** Bryce Hoben

**Motion seconded by:** Scott Wilson

**Voting results:** Unanimously approved

Yes: Matt McCleary

Yes: Bryce Hoben

Yes: Scott Wilson

Yes: Jeff Riggan

Yes: Stacie Ziegenhorn

## B. Resignations

Notes: Recommendation is to accept the following resignations:

- Jamie Runnells: Industrial Tech Teacher
- Jessica Spitznogle: 1st Grade Classroom Teacher
- Richard Uthoff: Varsity Girls Basketball Coach
- Mary Gabriel: School Information System Specialist/Technology Assistant

Please see the attached resignation letters.

**Motion made by:** Scott Wilson

**Motion seconded by:** Jeff Riggan

**Voting results:** Unanimously Approved

## C. Hires

Note: Recommendation is to approve the following hires:

- Owen Donovan: Assistant Junior High Baseball Coach @ 5.5%
- Blake McManus: Agriculture Teacher/ FFA Sponsor @ \$50,000 pending proper background checks and Iowa Board of Educational Examiners certifications/licensure.

*Matt McCleary asked for a motion to accept the hires, asked for a second, discussion?*

**Motion made by:** Stacie Ziegenhorn

**Motion seconded by:** Scott Wilson

| **Voting results:** Unanimously Approved

#### **D. Volunteers**

Note: Recommendation is to approve the following volunteers:

- Randy Ball: Track pending completion of required training courses.
- We are working through some administrative steps with another possible volunteer.

*Matt McCleary asked for a motion to accept the volunteers, asked for a second, discussion?*

**Motion made by:** Scott Wilson

**Motion seconded by:** Jeff Riggan

| **Voting results:** Unanimously Approved

#### **E. Current Openings**

- Assistant Junior High Baseball Coach
- JH Head Football Coach
- Assistant Varsity Football Coach
- Agriculture Teacher/FFA Advisor
- JH/HS Special Education Teacher (Strat I, Strat II Preferred)—Signing Bonus
- Elementary Paraeducator
- District School Nurse

#### **8. Continued School Board Research and Learning Discussions.**

#### **9. Informational**

##### **A. Other**

There were no recommendations.

#### **10. Future Agenda Items.**

There were no recommendations.

#### **11. Adjournment.**

Matt McCleary asked for a motion to adjourn, asked for a second, discussion?

**Motion made by:** Stacie Ziegenhorn

**Motion seconded by:** Bryce Hoben

| ***Voting results:*** Unanimously Approved

The meeting adjourned at 7:25 pm.

**12. Exempt Session: Discussions on collective bargaining/negotiations with LMEA.**